



GOMATI DISTRICT POLYTECHNIC

(Under Education (Higher) Department, Government of Tripura)

P.O: Fulkumari, Udaipur, Gomati Tripura, Pin: 799013

Website: www.gdp.ac.in, email: gdp.tripura@gmail.com

No.F.3(8)-GDP/UDP/Estt./AICTE(ATAL)/2024/

Dated, Fulkumari, the 30th August, 2024

Short Notice Inviting Quotation

Sealed Quotation is hereby invited from experienced Hotels/Restaurants/Cooked food catering firms /Co-operative societies for supply and serving of "Food items" mentioned in Annexure-A during the AICTE ATAL FDP at Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura.

The last date of submission of quotation is up to 2:00 PM of 5th September, 2024. The quotations will be opened on the same day at 2:30 P.M. if possible. The specifications and terms & conditions of the SNIQ may be downloaded from the Institute website: www.gdp.ac.in. For any clarification on the specifications of the tea & food items, the bidders may communicate on [8414910399](tel:8414910399) / [9774509574](tel:9774509574) during office hours.

Terms and conditions:

1. The tea & food items are to be delivered and catering services are to be provided at the location and on the dates mentioned in the work order/Award of Contract (possibly at Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura). The cost of supply shall be solely borne by the bidder/contractor.
2. The contract shall be valid for 01(one) year initially from the date of issuance of the work order/Award of contract which may be extended further on mutual consent.
3. The quality and quantity of the cooked food items must be strictly adhered to. If any complaint regarding the quality/quantity is received, the Institute Authority reserves the right to take strict action as deemed fit against the bidder/contractor.
4. The bidder has to fill-up the Annexure-A with proper signature and seal and submit with the bid documents. The rates must be inclusive of catering service charge.
5. All the raw materials should be fresh, cooked food items must be fresh, hygienic and hot palatable within the rate quoted by the bidder/contractor.
6. Cooked food items must be supplied as per choice of the Institute authority and by changing of menu (within the accepted price) basis.
7. The cooked food items must be served at the dining table/self-service system (buffet) as per the requirement of the Institute. No additional cost will be sanctioned for such packaging and service.
8. In every dining hall, the bidder/contractor must provide at least three waiters for serving the food items. No separate charge can be claimed for the service.
9. Utensils & consumables for cooking and catering service (like dish/glass for drinking water/spoon/small container for curry & Tissue paper etc.) has to be arranged in sufficient numbers by the contractor at his/her own cost.
10. The actual quantity of food items for delivery may vary based on requirement. Payment shall be made as per actual quantity supplied.
11. No request for change of item/rate will be entertained during the contract period.
12. The Institute may check/inspect the quality/quantity food items without giving any notice at any point of time and the Institute may take strict action against the contractor if any discrepancies in quality/quantity are found during such inspection.
13. Self-attested photocopy of PAN, FSSAI, trade license certificate and banking information are to be attached with bill to be submitted for payment.
14. The bidder must have experience to service food in similar items at any Govt. organization or establishment.
15. After compliance of this order, the supplier shall raise invoice/bill.
16. No advance payment will be made. Payment will be made only after successful execution of supply/work order. Statutory deduction from bill will be deducted as applicable at source maintaining functionalities.
17. Any other terms/conditions mentioned on bills/quotations will not be considered and the decision of the Quotation Inviting Authority shall be final in this regard.
18. The Quotation Inviting Authority reserves the right to cancel the Quotation process with at any point of time without assigning any reason thereof.

Enclosure: Annexure-A (Price schedule with specification)

(Dr. TAMOJAY DEB)

Principal-in-charge & H.O.

Gomati District Polytechnic

Fulkumari, Udaipur, Gomati Tripura

Copy to:

1. The Director, Education (Higher) Department, Government of Tripura, for kind information.
2. The Coordinator, ATAL FDP, Gomati District Polytechnic, for information.
3. The Website coordinator, for uploading on the Institute website.



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Annexure-A

Price schedule with specification

Date	Food item	Offered Price (inclusive of Tax) per plate in INR
09-09-2024	Drinking Water: Drinking water (20 litres containers) as per requirement for whole day with filters and glasses in two locations Hi-Tea : Tea/Coffee, Samosa and Cake Working lunch : Fresh hot/warm Rice (Basmati), Dal (Moong/Masoor), Salad, Pakora/Beguni/Kumri, Seasonal vegetable (Mixed veg), Papad (Medium size and branded), Chicken curry, Chutney, Rosgolla (Medium size) Evening Tea: Tea/Coffee and Biscuits	
10-09-2024	Drinking Water: Drinking water (20 litres containers) as per requirement for whole day with filters and glasses in two locations Morning Tea : Tea/Coffee, Biscuits Working lunch : Fresh hot/warm Rice (Basmati), Dal (Moong/Masoor), Salad, Pakora/Beguni/Kumri, Seasonal vegetable (Mixed veg), Papad (Medium size and branded), Fish (local Katal/local Ruho/ Pabda) curry, Chutney, Rosgolla (Medium size) Evening Tea: Tea/Coffee and Biscuits	
11-09-2024	Drinking Water: Drinking water (20 litres containers) as per requirement for whole day with filters and glasses in two locations Morning Tea : Tea/Coffee, Biscuits Working lunch : Fresh hot/warm Rice (Basmati), Dal (Moong/Masoor), Salad, Pakora/Beguni/Kumri, Paneer curry, Papad (Medium size and branded), Egg curry, Chutney, Rosgolla (Medium size) Evening Tea: Tea/Coffee and Biscuits	
12-09-2024	Drinking Water: Drinking water (20 litres containers) as per requirement for whole day with filters and glasses in two locations Morning Tea : Tea/Coffee, Biscuits Working lunch : Fresh hot/warm Rice (Basmati), Dal (Moong/Masoor), Salad, Pakora/Beguni/Kumri, Seasonal vegetable (Mixed veg), Papad (Medium size and branded), Fish (local Katal/local Ruho/ Pabda) curry, Chutney, Rosgolla (Medium size) Evening Tea: Tea/Coffee and Biscuits	
14-09-2024	Drinking Water: Drinking water (20 litres containers) as per requirement for whole day with filters and glasses in two locations Morning Tea : Tea/Coffee, Biscuits Working lunch : Fresh hot/warm Rice (Basmati), Dal (Moong/Masoor), Salad, Pakora/Beguni/Kumri, Seasonal vegetable (Mixed veg), Papad (Medium size and branded), chicken curry, Chutney, Rosgolla (Medium size) Evening Tea: Tea/Coffee and Biscuits	

N.B: All prices are inclusive of charges for catering service and other charge (if any).

Bidder's stamp:

Signature of bidder with date

Firm name:

Contact No:

Address: